



Minutes of the Board Meeting

May 15th, 2019, 12 (noon)
City Hall, Committee Room #4

- 1. Call to Order** **Chair**
Meeting was called to order at 12:01 p.m.

Roll Call

Present

Mike Major
Andrew Waters
Trena Cesario
Marianne Sirro
Kanchan Maharaj
Ranil Mendis
Tristan Downe-Dewdney
Karyn Spiegelman
Lorna Zappone

Absent with Regret

Phil Pendleton

Absent

Rory O'Neill

Staff:

Heather Nicolson-Morrison, Executive Director (ED)
Jenna Mantle, Executive Assistant (EA)
Grace Ciardullo (SHRC)

Approval of Agenda **Chair**

MOTION: To accept the Agenda of the Board Meeting of May 15, 2019
(Spiegelman/Downe-Dewdney) Carried.

- 2. Declaration of Conflict of Interest** **Chair**
None

- 3. Approval of Minutes** **Chair**
MOTION: To approve the Minutes of the Board Meeting of April 3rd, 2019
(Mendis/Cesario) Carried.

- 4. Business Arising from Previous Meetings** **ED**
From February Board - report back June
OMERS

CRA Parking Taxation of Employees for Parking at City Sites **SHRC**

- SHRC was directed to contact City to ask if City moved forward with an appeal to Tax Court of Canada specifically to challenge the CRA's determination regarding the parking as a taxable benefit.

MOTION: Not to pursue this item further based on City view of not winning as a legal challenge and as it gets added to pensionable earnings.
(Zappone/Downe-Dewdney) Carried.

Sick Leave Occurrence

ED/SHRC

- A report on the average number of days absent since the implementation of 4th occurrences in 2017 was requested from the City. Report more information was requested.

**5. Chairs Report
ANUMMO**

- Ontario Government has processed dissolution – ANUMMO members have been advised. A financial review to be done existing funds are dispersed.

OMERS Update

OMERS AGM (April 18th)

- K. Spiegelman and M. Major attended.

6. Executive Directors Report

ED

City Employee Engagement Survey (Information)

City engaged us, asked for support and a notice was sent to members urging them to participate.

Development of COTAPSA Fact Sheets for members (Information)

Easier to find information through Fact Sheets than Bulletins – will be created on items like Performance Planners.

7. Operations

ED

Entrance

Door at the back of 77 Elizabeth has been installed.
Waiting for signage and buzzer system.

8. Treasurer's Report

Treasurer

Monthly Financials

MOTION: To accept the Treasurers Report (Sirro/Waters) Carried.

9. Committee Reports

i) Governance

ED

- **Three-Year Strategic Plan (Update)**

Report from committees to be ready for June Board Meeting

ii) Political Action Committee (PAC)

ED

- **City Councillor Meetings**

Met with Councillor Bradford

iii) Communications

Secretary

- Permission provided to access up to \$3000 to engage assistance from Progressive Nation if required to work on Newsletter template.

iv) Member Services

2nd VP

- **Member Forum** is September 18th
The committee has opted to have a moderator (Warren Weeks) at this event. No motion is required as there is money in the budget (funds not used for the City Council Meet and Greet)

Recent Events

April

Fri (5th) – Halley Georgas (Budgeting), {Etobicoke}

Fri (26th) – OMERS Educational Session - Akash Tandon, (North York)

May

Thurs (2nd) – Halley Georgas (Budgeting), {Scarborough}

Tues, (7th) – Retirement 101, {North York}

Wed (8th) – Halley Georgas (Budgeting), {City Hall}

Upcoming Events

June

Wed (6th) – TMECU (Mortgages), {Etobicoke}

Mon (10th) – Ontario Bar Association (Importance of Wills/Estate-Planning) {City Hall}

Thurs (13th) – Nutrition for Optimal Performance (Tara Postnikoff), {City Hall}

September

Wed (18th) – COTAPSA Member Forum, Members Lounge {City Hall}

October

Tues (8th) – OMERS, {City Hall}

December

Wed (4th) – AGM, {City Hall}

v) IT

EA/K. Maharaj

SSL security certificate and hosting work is complete and all domains (COTAPSA .net, .ca, and .com) have been transferred to COTAPSA self-management.

vii) Member Recruitment

ED/1st VP

MOTION: to go in-camera (Spiegelman/Zappone) Carried.

Membership Report

EA

10. Member Status Report

SHRC

11. SHRC Report

SHRC

MOTION: to Rise and Report (Spiegelman/Zappone) Carried.

Board received the Membership Report, Member Status Report and the SHRC Report

12. Other Business

Raising of the Rainbow and Transgender flags at City Hall – confirmed we are sponsoring part of the BBQ at this event again this year.

13. Adjournment

Chair

MOTION: To adjourn. (Mendis). Carried
Meeting adjourned at 1:46 p.m.

Signed: Mike Major, President/Chair

Signed: Trena Cesario, Secretary

Date:

Date: