



Action Items for the Board Meeting

Nov 17th, 2016, 12 (noon)
Meeting Room B, City Hall

Elections

- Director T Cesario to write a column as to *why she joined the Board*.

OMERS Update

- Letter to FSCO to be distributed at December Board meeting.

Venngo

- EA to gather information on Venngo reporting: what ways we can track the usage of this benefit by our members

Fall COTAPSA Networking Session

- Remaining books to be distributed at AGM
- Staff to set a date for the next networking event; May (possibly outside) and October
- Board to email ED with other suggestions/recommendations for upcoming networking events

AGM

- ED to finalize P Wallace's attendance and if unable to participate ED is to contact the new HR lawyer
- Package to be sent out to members on Dec 1/16 – to include AGM announcement, agenda, bylaw amendments, elections materials

Framework Agreement

- ED to update draft framework agreement to include suggested revisions
- ED to connect with Canue.
- ED to talk to lawyer to get legal opinion on mandatory membership payment/enrollment.
- Board to review and submit comments to ED prior to December 15 Board meeting

Board Governance

- Board to complete self-evaluation of the Board survey that was distributed and submit back to EA in envelope provided
- ED to research facilitator for the strategic planning initiative and whether membership should be invited.

Monthly Financials

- EA to create a monthly budget allocation to have an idea of upcoming costs which will assist with planning.

Membership Report

- F. Biancolin and ED to work on membership recruitment bulletin

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